



## **Mahmoud Adel Mahmoud Ibrahim**

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### **OBJECTIVES**

Seeking for a challenging position in the field of credit, Risk, or Audit whereby my skills can be applied and joins a successful team to make use of my communication skills, interpersonal and analytical skills.

### **PERSONAL INFORMATION**

<b>Date of Birth</b>	■ 15/09/1988
<b>Military Service</b>	■ exempted
<b>Marital Status</b>	■ married
<b>Address</b>	■ EL Rehab City Group 24 Building 12 Flat 12
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### **KEY QUALIFICATIONS:**

#### **University:**

■ (2007-2011)

**Major: Bachelor management information systems**

**Madina academy Management and technology pyramid**

#### **Post graduate studies:**

**of Arab Academy for Banking and Graduate: Master of Business Administration  
Financial Sciences**

**Major: banking) (on going)**

**Graduate: Diploma banking operations & credit of the Faculty of Economics and  
Political Science**

**Cairo University (2012/2013)**

**Include (Credit & Islamic banking & credit of specialized banks & small and medium  
enterprises & Banking operations& Credit Risk Management & Risk Management)**

**Free studies and discussion sessions (Graduation Project) – (S.O.T. Project)**

**Grade: good**

## **WORK EXPERIENCE**

- (1- 2015 ) (till now ) National Bank of Egypt ( account opening unit )
- (1-2013)(7-2014) International san tours (Coordinator )
- (1-2010 –12- 2012) Housing Association Central Bank of Egypt  
(An accountant)

## **Certificate**

### **■ Oracle financial (EMAK International Academy) (176 hours )**

Training certificate from the University oracle of the United States of America

### **■ Project management certificate (reach out academy) (2-2015)**

**■Mini MBA accredited from (Nottingham school of Business UK, Eton UNI. USA., and Cairo UNI.). GRADE (B)**

(10-2013) to (2-2014)

Major: General

1-Management and Economics

2-Human resources

3-Marketing Management

4-Business Finance and Accounting

### **■Internal system Control (EBI) – (16 credit hours)**

(26-10-2013) to (30-10-2013)

Module1: The System of Internal Control

Module2: Banks Risks and the Required Controls to Mitigate It

**1.4 CEUs**

### **Rules of preparation and filming of financial statements to banks (IFRS ) (In the**

Egyptian Banking Institute of the Central Bank of Egypt 6/2014

1.4 CEUs

### **■ Banking Operation Specialist Certificate with WTOI (World Trade Organization Institute**

(1/6/2013) to (15/8/2013)

1- Bank accounts and Products

2- Retail Banking

3- Corporate Banking

4- Islamic Banking and Sukok

5- Investment funds

6- Stock exchange Market

7- Money laundering

**- Finished with grade (b)**

■ **Banking operations & credit Diploma. (Faculty of economics & political science - Cairo University).**

Include courses of:

- 1- Specialized banks Credit (Corporate).
  - 2- Small and medium enterprises.
  - 3- Working for Islamic Banking.
  - 4- Credit Risk Management.
  - 5- Banking Operation & International Banking Operations.
  - 6- Free studies and discussion sessions (Graduation Project) – **(S.O.T. Project)**
- From (10-2012) to (7-2013).

**-Finished with grade (B)**

■ **Finished principles of banking Certificate (Egyptian Banking Institute - 99 credit hours).**

Included modules of:

- 1- Credit and financial analysis.
- 2- Retail banking operations.
- 3- Commercial papers.
- 4- Small and medium enterprises (SMEs).
- 5- Foreign Trade finance operations.
- 6- Bank accounts and deposits.
- 7- Customer service.
- 8- Communication skills.

**from (16-6-2012) to (19-7-2012).**

- **Human resources (in American university in Cairo) (6/2013)**
- **English Language (Berlitz ) In the Egyptian Banking Institute of the Central Bank of Egypt**
- **basic technical and statistical analysis for stock exchanges (Cairo University) 9/2012**
- **International marketing driving license (American Institute of Professional Studies) (2012)**
- **Marketing (in American university in Cairo)**
- **Icdl (2013) (Unesco Cairo)**
- **Introduction to customer service concepts and definitions (2012)**
- **basic communication skills (2012)**
- **Financial Analysis**  
**Faculty of Economics and Political Science, Cairo University 13/03/2014 to 25/03/2014**

## **LANGUAGE**

- English language proficiency in written. (Good)
- Fluency in English speaking and listening. (Good)
- Arabic (mother tongue).

## **COMPUTER SKILLS**

- Microsoft operating systems.
- ICDL
- Web Design (Front Page)2011 (narita academy)
- PHOTOSHOP DIPLOMA 2012

## **PERSONAL SKILLS**

- Strong sense of responsibility & self motivation.
- Team player with ability to work independently.
- Motivated self-starter with an aptitude for learning new skills quickly.
- Very well dealing ability of dealing with people in public relation, customer service, and marketing fields.

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**References available upon request**

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